

Status: **Internship**

Reports to: **New Haven Bureau Chief, WNPR**

Internship Description

Availability: Spring 2018

Hours: 12 weeks, 12 hours per week.

Internship Summary:

The WNPR/GCC Integrity in Journalism Internship is funded by the Richter Family Fund to honor and remember Gwen Ifill, the first African American co-anchor of a major news channel who was committed to fairness and integrity in journalism. Ifill not only informed today's citizens, she also inspired the next generation of journalists.

This internship offers a chance for real-world experience in a radio news bureau, focusing on process and modern newsgathering. We're looking for sharp, creative applicants with solid writing skills and an interest in audio journalism and public affairs. Interns should be team players, but also self-motivated and able to work independently. No prior radio skills are needed. During the internship, you'll work alongside WNPR's experienced reporters and editors who aim to provide listeners with fair, unbiased, accurate, complete and honest reporting. Interns learn how to write for broadcast; record, edit and mix audio; accompany WNPR reporters on field assignments; observe and participate in daily news meetings; deliver content on tight deadlines; and assist anchors in producing newscasts.

Note: This internship coincides with the New Haven Bureau's role in hosting WNPR's Morning Edition. Hours for this internship begin as early as 5:00 AM and applicants should understand that their schedules will follow the lead of their supervisor.

- Spring semester internships run from February 5, 2018 and must be completed no later than April 27, 2018.
- WNPR/GCC Internships are only available for students at Gateway Community College.
- All Internships are 12 weeks long.
- Interns work 12 hours per week, 6 hours per day. (* Note: Undergrads requiring 126 hours for course credit will be able to work 1 additional 6 hour day during the 10 weeks.)
- Interns are all paid \$10.10 per hour and must fill out time sheets.
- All interns are required to attend an orientation – date & time to be announced.

Internship Responsibilities

- Write for news broadcasts and prepare news stories for web
- Record, edit and mix audio
- Accompany and assist reporters on news assignments
- Deliver content on tight deadlines
- Assist news anchors to produce newscasts
- Collect audio and / or conduct interviews
- Research or produce visual or social media assets for web
- Coordinate with Manager of Digital Content and News and Talk Show Staff
- Other tasks as assigned

Internship Skills/Qualifications

- Highly organized self-starter with an ability to work independently
- Good writing skills
- Must be able to arrive at work when scheduled, and meet deadlines as assigned
- Ability to work closely with others in a newsroom setting
- Practical experience with editing websites
- Ability to learn basics of radio production
- An understanding of the public radio mission and mission of CPBN
- A personal vehicle is preferred, or familiarity with public transit
- Candidates should be pursuing a career or course of study related to Communications or Journalism, however, other majors and interests will be considered
- Candidates must be a student at Gateway Community College to apply for WNPR/GCC internships.

To apply, send resume, cover letter, and completed application to:

Internships at CPBN

Connecticut Public Broadcasting, Inc.

1049 Asylum Avenue,

Hartford, CT 06105

humanresources@cpbn.org